

'NARROGIN AGRICULTURAL SOCIETY INC.'

Narrogin Agricultural Show 2017

SATURDAY 21st OCTOBER

VENDOR GROUND SPACE APPLICATION

Email to nassecretary16@gmail.com or Post to PO Box 357 Narrogin WA 6312

(ABN 83 663 633 803)

CONTACT NAME:
(Please print)

BUSINESS NAME:
(Please print)

ADDRESS:

Phone: Mobile:

Email:

Description of Trade Display:

COSTS:

Qty.

Market Stall **Inside or Outside** (Please circle the applicable)

Market Stall 3m x 3m \$65.00 _____

5m x 5m \$95.00 _____

REQUESTED DIMENSIONS FOR COMMERCIAL SITES:		Length:	mt	Width:	mt
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Small Commercial (1)	\$150.00	_____			<i>(1) Small commercial Includes all small to medium</i>
Large Commercial (2)	\$200.00	_____			<i>food vans & sites larger than 5x5m & less than 10x10m</i>
Water	\$10.00	_____			<i>(2) Large commercial Includes all large food vans,</i>
** Power: 10 AMP	\$15.00	_____			<i>trade vendors, commercial & sites within</i>
15 AMP	\$20.00	_____			<i>10m in length or width. More than 10x10m will incur</i>
3 Phase	\$50.00	_____			<i>extra costs POA</i>
TOTAL COST: \$		_____			** NB: Power - Note how many outlets required - price is per outlet.

- 1) Site dimensions are absolute – all guy ropes, trailer hitch, etc. must be contained within.
- 2) All food vendors must provide a certification to adhere to the Mandated Public Health Standards & to be aware that inspection may take place by an appropriate Shire Officer. All food vendors to complete Temporary Food Application Form from Shire of Narrogin available from NAS Secretary. These are to be submitted with application forms.
- 3) Double adapters are not permitted although power boards with RCD protection are permitted.
- 4) All vendors must supply own tent weights in inclement weather. (sand or water bags)

All Vendors must sign the following declaration:

- A) I hereby certify that all my electrical appliances and cords have been appropriately tagged by a qualified electrician within the last year.
- B) All my gas fittings have been appropriately inspected by a qualified person within the last year.
- C) All my fire extinguishers and fire blankets have been fitted and tested as per regulations.
- D) I have read and agree to the Rules and Regulations for a Vendor Ground Space Application to the Narrogin Agricultural Show. (Please forward signed Rules & Regulations form with this application)

SIGNATURE: DATE:

Closing date for Applications is 1st October, 2017

PLEASE NOTE: Full payment is required with application. Post cheque to PO Box 357 Narrogin 6312 or Direct deposit can be made to Westpac Narrogin BSB 036 167 A/C: 188 556. Ref: Business Name (This is very important)

IMPORTANT: Please confirm payment by email to nassecretary16@gmail.com

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(ABN 83 663 633 803)

RULES AND REGULATIONS - VENDOR GROUND SPACE APPLICATION

Narrogin Agricultural Show - Saturday 21st October 2017

Completion of this Application for a vendor ground space site and its acceptance by the Narrogin Agricultural Society Inc. (hereinafter 'THE SOCIETY') signifies acceptance by the Vendor/Exhibitor (hereinafter "THE VENDOR") of the Terms and Conditions as detailed in this agreement.

Please note that the Society reserves the right to alter or amend these terms and conditions at its sole discretion by notice in writing to the Vendor/Exhibitor.

- 1) No site booking shall be deemed granted unless full payment has been made **by 1st October, 2017**
- 2) The sale, distribution or use of any FIREWORKS, CAPGUNS, KNIVES of any kind by vendors is STRICTLY PROHIBITED unless prior permission is obtained from the Society;
- 3) Vendors may set up their equipment from 6am Saturday, 21st October 2017. All unnecessary vehicles and equipment must be removed from site before 9am to designated parking area;
- 4) Vendors may not commence breakdown of site until 5.30pm on Saturday, 21st October 2017;
- 5) Site must be vacated and cleaned by 12 noon, Sunday 22nd October 2017;
- 6) Vendors who require power to be supplied to their site(s) must complete the details in the Ground Space Application Form. The Vendor's responsibility to supply their own power cords to connect (up to 30m) to the power supply. All power adaptors must have earth leakage core balance protection. All electrical cords, power boards, etc. must be appropriately tagged by a qualified electrician within the last year;
- 7) Unauthorised animals are not permitted on site; (Unless permission has been granted by the Society.)
- 8) It is the responsibility of The Vendor to arrange Public, Product and Worker's Compensation Insurance to cover their liabilities in respect to all aspects of their activities on the showground.
- 9) Vendors must adhere to the Mandated Public Health Standards, and are subject to inspection by the appropriate Shire Officer;
- 10) Vendors are fully responsible for the safety and security of their stall(s);
- 11) The Society will not accept responsibility for the protection of exhibits or any loss or damage howsoever caused;
- 12) The Vendor/Exhibitor must accept responsibility for claims under the Worker's Compensation Act or any other Act or Regulation related to their activities during the Show;
- 13) When The Show is over, The Vendor must remove all his or her property and any rubbish on the site and make good, to the satisfaction of the Society. Failure to do so will result in costs being debited to The Vendor;
- 14) All refunds must be applied for in writing with supporting documentation and must be received by the Committee, two weeks prior to The Show. With the exception of illness/emergency, failure to attend on the day will result in automatic forfeiture of all fees paid;
- 15) The Vendor/exhibitor requesting a refund after The Show has finished, must submit in writing to The Society within 48 hours their reasons for a refund. This will be handled by the committee at their discretion;

BUSINESS NAME:

NAME:

SIGNATURE:

DATE: