



## SITE HOLDER BOOKING CONTRACT AND CONDITIONS OF HIRE FOOD VENDORS

Business Trading Name: \_\_\_\_\_

Brief description of product/service: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Do you require camping on-site: Choose an item.      If yes, are you travelling with pets? Choose an item.

How many pets are you travelling with? Choose an item.

Bump in Day: Choose an item.                      Bump in Time: Choose an item.

<b>FOOD SITES</b> Allocation by the Society Power available on request	<b>SIZE</b>		<b>\$</b>
Food van/stall (Small)	Less than 5m x 5m \$230 (Incl. SoN Food Permit)	<input type="checkbox"/>	
Food van (Med)	More than 5m x 5m /less than 10m x 5m \$290 (Incl. SoN Food Permit)	<input type="checkbox"/>	
Food van/truck (Large)	Over 10m x 5m add \$30 p/m length	<input type="checkbox"/>	
Power \$160 per day (Surcharge fee of \$200 will be added if you are using power without prior knowledge)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
		<b>TOTAL \$</b>	



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### CONDITIONS OF HIRE:

1. Site bookings must be received and paid for before the 1st of October.
2. No site booking shall be deemed granted unless full payment has been submitted together with completed Site Holder Booking Contract, and/or, written confirmation has been provided by the Society.
3. Upon confirmation of the Site Booking, Site Holders will be advised which gate/entrance to use for bump-in/bump-out.
4. It is the responsibility of the Site Holder to supply their own power cords to connect (up to 30m) to the power supply and to advise that you require to use power, **if not advised to NAS there will be a surcharge fee of \$200:**
  - all power adaptors must have earth leakage core balance protection.
  - all electrical cords, power boards, etc. must be appropriately tagged by a qualified electrician within the last year; and
  - there will be no power supplied prior to Saturday (unless requested to NAS for approval) or after the Show concludes.
5. Public, Product and Worker's Compensation Insurance is the responsibility of the Site Holder to cover their liabilities in respect of all aspects of their activities on the showground and inside the Regional Leisure Centre.
6. A Certificate of Currency of Public Liability for each Site Holder is required.
7. No refunds for cancellations after the 1st of October.
8. Failure by the Site Holder to appear at the show will be considered breach of contract and site fees will not be refunded.
9. The Society will not accept responsibility for:
  - the protection/security of exhibits, or any loss or damage caused during setup/display/pack up; or
  - any loss of products/perishables (due to equipment/power failure).
10. Site Holders **may set up from 9.00am Friday or 6.00am to 8.30am Saturday.**
11. Site Holders **may not** commence breakdown of site or move vehicles **before 5.00pm Saturday.** This is an occupational safety hazard as per our risk management and must be adhered to by all site holders.
12. The Society strictly prohibits the sale, distribution or use in any way of fireworks, sparklers, or similar dangerous articles by a site holder or their employees during the show.
13. The selling or giving away of prizes of knives, swords, lasers, or weapons of any kind is prohibited by the Society.
14. All unnecessary vehicles and equipment must be moved to the designated parking area **by 8.30am Saturday.**
15. Site holders are not permitted to sell raffle tickets anywhere on the showgrounds without the prior permission of the Society.
16. **BYO alcohol is strictly forbidden.** Alcohol is available to purchase through our facilities on site.
17. **On-ground security** will be in place from **12.00pm till late Saturday.**
18. If camping overnight, the site must be vacated and cleaned by 12.00pm, Sunday.
19. Unauthorised animals are not permitted on site without written consent granted by the Society.
20. Site Holder stalls are subject to inspection by the Environmental Health Officer in accordance with [Public Health Regulations 2017](#).



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Please forward all Temporary Food Permit forms directly to the Shire of Narrogin upon application with the Narrogin Agricultural Society.

**Note: Telstra service is only available in the Narrogin area for Card Readers (Not Vodaphone, Optus, etc.)**

I have read and understood and agree to the above conditions in relation to the Site Holder Booking Contract and Conditions of Hire.

Signature:

Date:

Narrogin Agricultural Society Inc  
ABN: 83 663 633 803  
Email: [nasfoodvendors@gmail.com](mailto:nasfoodvendors@gmail.com)  
Payments to: **BSB 036 167 Acc 188 556**  
(Reference: Business trading name)

PO Box 357 Narrogin WA 6312  
Duty Office: John Higgins Community Centre  
50 Clayton Road Narrogin WA 6312  
[www.narroginagsociety.com.au](http://www.narroginagsociety.com.au)

### OFFICE USE

Date received	
Total fees paid \$	
Site location and number	
Entered by (Treasurer)	